



OFFICE OF INSPECTOR GENERAL

**Norman D. Butts**  
*Inspector General*

**MEMORANDUM**

April 8, 2002

TO: **READERS**

FROM: Norman D. Butts  
Inspector General

SUBJECT: **Report - An Investigation of Certain Activities Involving a Former Director of the Department of Liquor Control**

The above-referenced report is submitted to you pursuant to Montgomery County Code §2-151(k)(2). The report includes our findings and recommendations as well a response from the Chief Administrative Officer (Appendix A).

We began our investigation in early March 2001. The following is a summary of key dates associated with our investigation and subsequent report.

- December 18, 2000, the DLC controller notified the CAO of certain irregularities related to the conduct of the former DLC director.
- February 12, 2001, the CAO placed the former DLC director on indefinite leave.
- February 28, 2001, the OIG received credible information from a confidential source regarding fraud, waste, and abuse in DLC and decided to begin an investigation.
- March 1, 2001, the OIG was told by the chief of the Internal Audit Section and the acting director of DLC that there was no investigation of DLC activities underway.
- March 2, 2001, a Washington Post article detailed a County investigation of certain activities of the former DLC director. Both the director of finance and the acting director of DLC told the OIG that County activities evaluating the actions of the former DLC director were a "review not an investigation."
- April 4, 2001, the CAO terminated the employment of the former DLC director.
- April 5, 2001, the CAO announced he had directed a criminal referral to the state's attorney for postage expense reimbursements paid to the former DLC director.



- March 2001 to September 2001, the OIG conducted an investigation of the activities of the former DLC director and related events.
- October 11, 2001, the OIG made a criminal referral to the state's attorney detailing forty-three (43) potential violations by the former DLC director.
- November 28, 2001, the state's attorney filed criminal charges against the former DLC director.
- December 17, 2001, the OIG sent preliminary findings and recommendations to the CAO.
- December 21, 2001, the former DLC director pleaded guilty to criminal charges.
- January 8, 2002, the CAO sent OIG his response to the preliminary findings and recommendations.
- February 8, 2002, the OIG sent a draft report to the CAO and made an offer to hold an exit conference.
- February 15, 2002, the CAO declined the opportunity for an exit conference regarding the investigation and report.
- February 19, 2002, the OIG made another offer to the CAO to hold an exit conference.
- February 26, 2002, the CAO and staff met with the inspector general and staff for an exit conference.
- March 4, 2002, the OIG sent a revised draft of the report to the CAO incorporating several changes suggested at the exit conference.
- March 20, 2002, the CAO provided newly found information that had previously been requested and the OIG amended the report accordingly.
- March 22, 2002, the CAO submitted his revised, final response for inclusion in the report.

In addition to the report we are also enclosing a memorandum sent to CAO Bruce Romer concerning several issues contained in the CAO's response found in Appendix A of the report.

Enclosures